



Media Migration

Taking advantage of new technologies
and better offerings

Softech offers turnkey cross-systems conversion and migration solutions for electronic content management systems. With over 10 years of conversion and migration experience and more than 150 successful conversions, Softech has the methodology and hands-on experience to complete system migrations and conversions of any type, any size.



Why migrate and Take advantage of improved technology

Media technology doubles every 18 months, and media formats and densities are no exception. Twelve-inch platters that formerly stored 2.6 GB of data now hold 30 GB. 5.25" media storage has increased from 1.3 GB to 9 GB. These 9GB and 30GB platters will soon be replaced by 60 and 90GB. Lower density media are inefficient storage, requiring more disk exchanges to retrieve critical data. Media migration also provides the opportunity to reorganize and consolidate data storage. Surface striping, clustering, de-clustering, or filtering out closed documents can be used to allow faster retrieval of active documents. New generations of optical libraries offer better robotics, and faster, more reliable drives and interfaces. More-compact storage organization can allow you to double or quadruple the storage capacity per square foot of expensive computer room space and reduce equipment maintenance and support costs.

Changing Environment

In a volatile business environment, companies merge, acquire and divest. When this happens, supporting data files may need to be consolidated, split, expanded and/or reorganized to meet the new demands.

Softech Capabilities:

Softech will migrate your legacy FileNet media to current FileNet-supported formats. We offer customers media migration between 5 1/4" and 12" optical libraries and conversion services to upgraded disk densities within the same media type. We can arrange the media conversion on your systems in off-peak hours or on our conversion system-either on or off your site. Softech provides migration services from any FileNet-supported optical media to another. This service is ideal for those clients that are upgrading their OSARs, reorganizing business systems, or have obtained documents from another FileNet site. Softech focuses on the integrity of the system while incorporating audit tools to ensure accuracy and efficiency.

Benefits

Softech's migration technology provides the two critical elements for the smooth and seamless transition between FileNet optical storage subsystems:

- Precise methodology
- Fast and reliable migration tools

For more information on Media Migration, contact your **Softech sales representative**, or email sales@softechis.com



Media Migration

- ▶ Pre-sales assistance to FileNet partners
- ▶ Aggressively priced solutions due to use of in-house tools, no 3rd party software required
- ▶ Rapid turnaround on budget estimates
- ▶ Flexibility (divide work with partner or customer)
- ▶ The most advanced, fast, reliable and proven tools

Database Conversions

As your system grows, your original database layout and contents may become obsolete. Softech's database conversion service allow you to reorganize and modify the content of the index database to meet new business requirements, business process reengineering or to optimize your database query and searches.

Media migration deliverables

Softech manages your migration process, coordinating media shipments, schedules, and platter import processes with your production schedule. Softech can source your target media at competitive market prices. Softech's migration process includes the following services to ensure project success:

- **Pre-migration analysis & consulting:** Our experts meet with you to attain a holistic understanding of your requirements, confirm migration strategy, identify and analyze technical risks and estimate the schedule.
- **Copy from primary or tranlog:** the current offsite copy is typically used to facilitate media migrations so normal production operation is unaffected.
- **Creating new primary and or tranlog copies.**
- **Processing** deleted, selective, corrupted or cluster indexed documents.
- **Optical defragmentation:** this advanced service consolidates related documents that may be currently spread across several platters.
- **Control process & audit trail reports.** The process provides complete control and audit for pre-conversion, during conversion, post conversion cross-referencing of documents, to ensure 100% accountability of your business- critical data.
- **Onsite or offsite conversion services** - flexible process design to suit your requirements. (Restrictions apply)

Supported Media

- FileNet 12" Hitachi & Plasmon/LMS/UDO Optical (2.6GB, 7GB, 12GB, 30GB)
- HP 5.25" Magneto Optical (1.3GB, 5.2GB, 9.1GB,30GB)
- DVD, CD-ROM & Magnetic tapes, MSAR, CSAR, SSAR

Supported Data Types

- All FileNet supported document formats
- COLD and Report Manager
- Annotations
- Microsoft Office documents



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